

Roswell Downtown Development Authority
April 11, 2016
Special Called Meeting
3:30 pm
City Hall – Room 200 B

Present: Monica Hagewood, David Lyon, Randy Schultz, Dave Schmit

Absent: Richard Hessler, Lonnie Mimms, Steve Rowe

Call to Order: Meeting called to order by Chair Hagewood at 4:05 pm.

Approval of Agenda: A motion to modify the original agenda was made by Chairperson Hagewood to include approval of March 1, 2016 minutes. Second by Schultz. Motion passed unanimously.

Approval of Minutes for March Meeting. Motion by Schmit, Second by Schultz, to approve minutes of March 1, 2016 Regular Meeting. Motion passed unanimously.

Discussion of DDA needs for Staffing Support:

- General discussion of need to add staffing support to include, but not be limited to,
 - Web site maintenance and support
 - Research
 - DDA Blog
 - Development of RFQ for Roswell Plaza
 - Development of RFP for Roswell Plaza
 - General support of ongoing DDA projects
- After discussion of several available candidates, Chairperson Hagewood made motion that Jen Perissi be offered this position. Second by Schultz. Motion passed unanimously.
- An independent contractor agreement will be developed to outline the overall scope of the position, the monthly hours and hourly rate.

Motion to Adjourn: Motion to adjourn made by Schultz. Second by Schmit. Motion passes unanimously. Adjourned at 5:00 pm.